

Personal Particulars

Maria TODOROVA

Date of birth: 03.09.1974

e-mail: marytodorova@abv.bg

phone: 0898 72 72 10

Key Qualifications

Business analysis

System analysis and Design experience,

Financial background

UML modeling, SDLC process

Good communication and organization skills, Ability to work in team

Education

Year	Qualification
1993 - 1998	Sofia University "St. Kliment Ohridski" Master degree in Informatics, Specialization on Information systems
1998 - 2000	University of National and World Economy, Sofia, Post graduate qualification in Banking Training Courses: <ol style="list-style-type: none">1. System analysis2. Microsoft office project3. Bull S.A. Development program (Fast tracker program) – courses on Problem solving, Presentation Skills

Certification

Year 2010, **CBAP** (Certified Business Analysis Professional), Issuing Organization IIBA (International Institute of Business Analysis)

Employment Record

Year	Firm / Organization and Position Held
2009-12 – till now	Sirma ITT, Manager Business Analysis <ul style="list-style-type: none">- Projects<ul style="list-style-type: none">▪ QVIMEE – Project for development of Quality Information Management and Enabling Environment for collaboration for Quality Vision International (USA)<ul style="list-style-type: none">- Problem Statement and Needs Analysis- Individual Stakeholder Analysis- User Requirements Elicitation- Functional Requirements Specification▪ EMS2.1 – Project for Development of Excise Management System for Bulgarian Customs Agency<ul style="list-style-type: none">- User Requirements elicitation, Data analysis, UML diagrams, Development of Functional Specifications, Screens design and Exploratory testing for modules – Finance, Guarantees, Refund and Payments▪ BS-ERA-JES - Project in Ministry of Education, Youth and Science for development of Joint Evaluation and Administration System for Black Sea European Research Area (BS-ERA)<ul style="list-style-type: none">- Business analysis and design▪ PES – Project in Ministry of Education, Youth and Science for Proposal Evaluation and Administration System<ul style="list-style-type: none">- Business analysis and design
2008-03	Validata Software BG, Senior Software Consultant <p>Validata SAS is integrated application lifecycle management product comprising modules for E2E testing, Requirements management, Version control, Change and Release Management, Data migration. All the listed below projects are implemented with Validata SAS</p> <ul style="list-style-type: none">- Projects<ul style="list-style-type: none">▪ Data Migration Project in Stopanska Banka, Macedonia (part of NBG group) Migration from G11 to Temenos T24 R6 Participation in the Roll out and preparation of Validata Data migration best practices document▪ Data Migration Project in Voibojanska Banka, Serbia (part of NBG group) Data Analysis, Data mapping, Rehearsal DM for Loans and deposits, Schedules,

- Collaterals for migration to Temenos T24 R7
- Testing Project in NSCU (Canada)
Design of test cases for Regression test cycles for Core banking module testing (T24 R8)
- Testing Project in Saudi Hollandi Bank (Saudi Arabia)
Design of test cases for Regression test cycles for Core banking module testing (T24 R8)
- **Sales team support**
 - Demo DB preparation
 - Create demo scenarios based on customer requirements
- **Validata SAS product development**
 - Use cases preparation
 - Analysis on new features for product improvement, based on new requirements
 - Unit and Exploratory testing
 - Regression testing
 - Integration testing with T24 different releases – R5, R7, R8 and R9

2004-11

Bull Bulgaria, Business Analysis Manager

- **BA Manager responsibilities:**
 - In charge of a team from 5 BAs and team from 3 QAs
 - Change request management
 - Correspondence and negotiations with NRA business experts team
 - Internal testing activities
 - UAT preparation and management
 - Project plan tracking
- **Project RARP 04-01 (Development of Revenue management system for National Revenue Agency)**

Business analysis, Design, Testing, User Training

- Business analysis of the user requirements (JAD sessions, functional specifications, documentation) in respect of:
 1. Payment Processing Module
 2. Taxpayer Accounting Module
 3. Revenue Accounting Module
 4. Registration Module
- Software design of the user requirements – UML modeling:
 1. Payment Processing Module
 2. Taxpayer Accounting Module
 3. Revenue Accounting Module
 4. Assessment - Income Tax Module
 5. Registration Module
- Test cases preparation, Beta and Acceptance testing
 1. Registration Module
 2. Assessment Module – ITX
- Data migration – data cleansing procedures
- User manuals preparations
- Provide Training on the New System to End-Users
- Assistance in software development process, system implementation, roll out
- Manage, testing and implementation of change requests

2004-03

Bulbank AD, IT Architecture department , Senior system analyst

- Development of current “As-is” IT architecture – application architecture, infrastructure architecture.
- Preliminary analysis on received in IT department business requirements for IT systems’ changes or new applications development and assessment of their impact on the current IT architecture (interfaces, additional development, cost, contracts with vendors...).
- Preparation of feasibility study documents for the Change Management Committee (CMC).
- Project portfolio management
- Procedure writing.

2003-08

Bulbank AD, Retail project (DIVA program), Business team, System analyst

- System analysis and implementation of Customer registration module in ICBS (the retail banking system),

- System analysis and implementation of CIF file – Customer Information File
- Bank Statements generation – analysis on the data, needed to be extracted from ICBS, in order to be fulfilled regulatory and internal requirements for customers bank statements generation – for Transaction accounts, Time accounts and Loan accounts
- Bank accounts contracts' generation – analysis on data to be extracted for automatic contract generation between customers and Bank for Time and Transaction accounts
- Test performance - test plans, test scripts, test cases

2002-01

Bulbank AD, Retail project (DIVA program), Infrastructure team, System analyst

- Development of printing and archiving solution for mass and ad-hoc printing of customers bank statements and contracts in the core retail system

2000-03

Bulbank AD, Organization of Bank activities department, System Analyst

- Responsible for the branch network banking information systems (BIS) development – Banker2, Banker3, Banko.
- System analysis on the business requirements for changes/ new functionality in the branches BIS.
- Manage the process of New Requirements/ Change requests to outsourcing companies
- Following the contractual relationships with outsourcing companies

1997 - 06

United Bulgarian Bank, Branch Maria Luisa, System administrator

- Application and Data base administration of the Banking Information Systems – BANK+, OSBI
- Novell, WinNT, Win'95,'98 administration
- "On demand" reports generation
- Installation and administration of TeleBANK and PhoneBANK software to customers (software for remote access to customers' bank accounts).
- Administration of mass and communal payments;

1996-06

Multimedia AD, QA/ Tester

- Testing and installing software for management of privatization funds

Languages			
	Speaking	Reading	Writing
Bulgarian	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent